# Admissions Application Guide

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| **Degree Programs** | ✦ Master’s of Science Degree (thesis and non-thesis)  
✦ Doctor of Philosophy (PhD) Degree  
✦ Bachelor’s of Science/Master’s of Science Degree  
   ○ Note: Combined BS/MS degree program is for University of Utah undergraduates only.  
✦ Master’s of Science/Master’s of Business Administration (dual degree)  
   ○ Note: Must apply to each graduate program separately.  
   ○ Apply for [David Eccles School of Business](#) | Minimum GPA required:  
3.0 undergraduate GPA is required by the University of Utah Graduate Admissions Office.  

**Undergraduate coursework:**  
Applicants are required to have earned Bachelor of Science degree from an accredited engineering program in mechanical engineering, or from an allied field. [Click here to view a list of required undergraduate coursework](#).  

**Allied fields:** Bioengineering, Chemical Engineering, Civil and Environmental Engineering, Electrical and Computer Engineering, Material Science and Engineering, Atmospheric Sciences, Geological Engineering, Geosciences, Metallurgical Engineering, Mining Engineering, Biology, Chemistry, Mathematics, Physics and Astronomy. |

More academic program information is available at the [University of Utah Mechanical Engineering Department website](#).  

| **GRE Scores** | The GRE is required of all applicants, and scores should be sent directly from ETS directly to the Mechanical Engineering department. You will need to use code **1502**. Please allow 2 months for scoring, mailing, and processing. | Note:  
• Register for the GRE at [www.ets.org](http://www.ets.org)  
• Recommended GRE quantitative score is above the 80th percentile  
• Scores must be less than 5 years old at time of admissions.  
• Photo copies will not be accepted for admissions purposes. |

| **TOEFL/IELTS Scores** | International applicants only:  
Our department accepts both the TOEFL (Testing of | Note:  
• Recommended that applicants obtain a TOEFL score of 590 |
### English as a Foreign Language and the IELTS

Scores must be sent directly to University of Utah International Admissions Office. For the TOEFL you will need to use code **4853**. Please allow 2 months for scoring, mailing, and processing.

- Register for the TOEFL at [http://www.ets.org/toefl/](http://www.ets.org/toefl/)
- Recommended that applicants obtain an IELTS band score of a 7
- Register for the IELTS at [http://www.ielts.org/](http://www.ielts.org/)
- Scores must be less than 2 years old.
- Photocopies will not be accepted for admissions purposes.

### Education History

**All post-secondary schools attended:**

- Name of Institution
- Dates of attendance
- Degrees earned/expected
- Self-reported GPA
- Total Credit Hours
- Upload copy of **unofficial** transcript(s)

**Note:**

- Provide a list of colleges attended, regardless of length of attendance.
- Failure to list all institutions may result in denial of admissions, loss of credit and dismissal from the University of Utah.

### Transcripts

All applicants are **required** to submit one official copy of transcript(s) from each college attended to the Graduate Admissions Office. Submissions of the University of Utah transcripts are not required. Please allow at least 2-4 weeks for all transcripts to be received. Send transcripts to the following address:

**Admissions Office, Graduate Admissions Division**
The University of Utah
201 S 1460 E
Room 250 S SSB
Salt Lake City, UT 84112

**Note:**

- Official sealed copies of transcripts from all college and universities attended should be sent directly by the institution (not the applicant).
- Foreign institutions include official transcripts in the original language.
### Admissions Application Guide

| Resume or CV | All applicants are required to submit a resume or curriculum-vitae (CV) detailing your relevant work history and research experience. **Tips on Resume:**  
  - Sample resumes are available on the University of Utah career services website. |
| Statement of Purpose | All applicants are required to upload a Statement of Purpose that may address the following:  
  - Your desired degree program (MS-thesis, MS-non-thesis, MS/MBA or Ph.D.)  
  - The specialization area for your graduate work  
  - A list of possible research topics  
  - The advisor for your graduate work (if known) or possible advisors in the department  
  - A discussion of why you wish to pursue graduate education  
  - Your career plans following the completion of the graduate degree program. **Tips on Statement of Purpose:**  
  - Submit 1 full-page of writing.  
  - Your Statement of Purpose is an opportunity for you to highlight your who you are, your previous accomplishments/research and your future goals.  
  - Prior to submission, be sure to proof read your personal statement for punctuation and grammatical errors. |
| Writing Sample-Essay-Publication | Submission of a writing sample is optional. Applicants may upload a 1 page (max.) writing sample of a previous research abstract or a critical review of a contemporary/scholarly journal article. **Note:**  
  - Applicants are encouraged to submit their highest quality of previous work.  
  - Scholarly journals should relate to mechanical engineering or an allied field. |
## Three Letters of Recommendation

Submit 3 letters of recommendations from employers, professors, or others who can knowingly comment on their background as it relates to graduate education and research.

**Choose one option:**
Applicants may submit their 3 recommenders **electronically** via the Recommendation link in the online application.

- **OR**-
Print off 3 copies of the **recommendation form** and have their recommenders submit these paper forms to our department at the following address:

**Attn: Graduate Advisor**  
**Department of Mechanical Engineering**  
**University of Utah**  
Room 2110 Merrill Engineering Bldg.  
50 S. Central Campus Dr.  
Salt Lake City, UT 84112

**Note:**
- **Electronic:** Only contact information for each reference is necessary; recommenders will be sent a form via email that they will submit electronically.
- **Recommendation Form:** Recommenders must submit their letters directly to the Department of Mechanical Engineering.

## Application Fee

A required non-refundable application fee of $10 for MS Domestic Applicants, $0 for PhD Domestic Applicants, $25 for MS International Applicants, or $15 for PhD International Applicants must be paid via check, debit or credit card prior to submitting your application. Late applications are subject to an additional fee of $30.

**Note:**
- We are not able to waive this fee.
- The application will not be complete until this payment has been received.