

Admissions Application Guide

REQUIRED ITEMS	DESCRIPTION	ADDITIONAL INFORMATION
Degree Programs	◆ Master's of Science Degree (thesis and non-thesis) ◆ Doctor of Philosophy (PhD) Degree ◆ Bachelor's of Science/Master's of Science Degree Note: Combined BS/MS degree program is for University of Utah undergraduates only. ◆ Master's of Science/Master's of Business Administration (dual degree) Note: Must apply to each graduate program separately. Apply for David Eccles School of Business More academic program information is available at the University of Utah Mechanical Engineering Department website.	Minimum GPA required: 3.0 undergraduate GPA is required by the University of Utah Graduate Admissions Office. If the undergraduate GPA is below 3.00, a GPA will be calculated on the last 60 hours. Undergraduate coursework: Applicants are required to have earned Bachelor of Science degree from an accredited engineering program in mechanical engineering, or from an allied field. Click here to view a list of required undergraduate course work. Allied fields: Bioengineering, Chemical Engineering, Civil and Environmental Engineering, Electrical and Computer Engineering, Material Science and Engineering, Atmospheric Sciences, Geological Engineering, Geosciences, Metallurgical Engineering, Mining Engineering, Biology, Chemistry, Mathematics, Physics and Astronomy.
GRE Scores (optional)	While the GRE is not required, we strongly encourage applicants to take the exam and officially report their scores to the university. Many faculty consider GRE scores while deciding which students to advise and receive funding support in their research groups. Excellent GRE scores can be beneficial for improving applications that are not as competitive in other metrics, such as GPA or research experience.	Note: • The GRE is optional • Register for the GRE at www.ets.org/gre. • Scores must be less than 5 years old at time of admissions. • Photo copies will not be accepted for admissions purposes.

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TOEFL/IELTS/Duolingo Scores	International applicants only: Our department accepts the TOEFL (Testing of English as a Foreign Language), the IELTS (International English Language Testing Service), and the Duolingo English Test. Scores must be sent directly to University of Utah International Admissions Office. For the TOEFL you will need to use code 4853. Please allow 2 months for scoring, transmitting, and processing.	Note: • Register for the TOEFL at www.ets.org/toefl • Register for the IELTS at www.ielts.org • Register for Duolingo at englishtest.duolingo.com/applicants • Scores must be less than 2 years old. • Photocopies will not be accepted for admissions purposes. • Additional information about University of Utah English proficiency requirements can be found at admissions.utah.edu/international/graduate
Education History	All post-secondary schools attended: ◆ Name of Institution ◆ Dates of attendance ◆ Degrees earned/expected ◆ Self-reported GPA ◆ Total Credit Hours	Note: • Provide a list of colleges attended, regardless of length of attendance. • Failure to list all schools previously attended or making false or misleading statements on the application may result in cancellation of admission status and loss of credit.
Transcripts	Applicants must upload (unofficial) copies of all post-secondary transcripts as part of their application. These transcripts will be used as working copies during the admissions evaluation process. Official English translations must be provided if the transcripts are only in the native language. If admitted to the University of Utah, students must then have official copies of transcripts and diplomas submitted directly to the Office of Admissions.	Note: • Have official sealed copies of transcripts sent to: Admissions Office, Graduate Admissions Division The University of Utah 201 South 1460 East, Room 250s Salt Lake City, UT 84112 USA • Foreign institutions include official transcripts in the original language. • Please allow at least 2-4 weeks for all transcripts to be received.

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Resume or CV	All applicants are required to submit a resume or curriculum-vitae (CV) detailing your relevant work history and research experience.	Tips on Resume: • Sample resumes are available at career services - resumes.
Statement of Purpose	All applicants are required to upload a Statement of Purpose that may address the following: ◆ Your desired degree program (MS-thesis, MS-non-thesis, MS/MBA or Ph.D.) ◆ The specialization area for your graduate work ◆ A list of possible research topics ◆ The advisor for your graduate work (if known) or possible advisors in the department ◆ A discussion of why you wish to pursue graduate education ◆ Your career plans following the completion of the graduate degree program	Tips on Statement of Purpose: • Submit approximately 1 full-page of writing. • Your Statement of Purpose is an opportunity for you to highlight who you are, your previous accomplishments/research and your future goals. • Prior to submission, be sure to proof read your personal statement for punctuation and grammatical errors. • Sample guidelines for a statement of purpose can be found at career services - personal statements.
Writing Sample-Essay-Publication	Submission of a writing sample is optional . MS non-thesis applicants do not need to upload a writing sample. Applicants may upload a writing sample of a previous research article or a critical review of a contemporary/scholarly journal article.	Note: • Applicants are encouraged to submit their highest quality of previous work. • Scholarly journals should relate to mechanical engineering or an allied field.

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Letters of Recommendation	Submit 3 letters of recommendations from professors, employers, or others who can knowingly comment on their background as it relates to graduate education and research. Applicants must submit their 3 recommenders electronically via the Recommendation link in the online Apply Yourself application.	Note: • BS/MS applicants: only one letter of recommendation is required. • Only contact information for each reference is necessary; recommenders will be sent a form via email that they will submit electronically.
Application Fee	A non-refundable application fee is required: ◆ \$0 for all Domestic PhD Applicants ◆ (use code: DOM2026MEENPHD) ◆ \$55 for all Domestic MS Applicants ◆ \$65 for all International PhD and MS Applicants	Note: • We are not able to waive this fee. • The application will not be complete until this payment has been received. • Fee must be paid via check, debit or credit card prior to submitting your application. • Late applications may be subject to an additional fee.